



Adaptation and Innovation Grant Program for Organizations and Individuals 2020-2021

A program of the Alaska State Council on the Arts | Application

Application Instructions

Before completing this application, please be sure you have read through the Adaptation and Innovation Grant Guidelines. Email laura.forbes@alaska.gov or call (907) 269-6682, with questions, concerns or for technical assistance; in particular, please contact us right away if the application materials and requested submission process present a barrier to access for an eligible applicant.

A complete application consists of the Application with Certification, a Project Narrative, and attachments as defined in the grant application. Submit a complete application at least 30 days prior to the planned activity.

You may either download and complete (typed or legibly handwritten) this paper application form for submission by mail or email, or you may complete an online application form through a platform called Submittable. The link to the online application through Submittable is on the Adaptation and Innovation Grant page on the ASCA website at <https://arts.alaska.gov/>. If you choose to submit the online application, you will first create an applicant profile on the Submittable platform.

Sending Mailed or Emailed Applications: Download and submit a complete application by at least 30 days prior to the planned activity by mail, in person by appointment, or via email to: Alaska State Council on the Arts, Attn: Adaptation and Innovation Grant, 161 Klevin Street, Suite 102, Anchorage, AK 99508

-or-

Via email to asca.grants@alaska.gov.

Contact and Organizational Information

Contact Person's Name:
Organization Name (if applicable):
EIN/Tax ID Number (for organizations):
Mailing Address:
City, State, Zip Code:
Are you applying as an Organization, a Fiscally Sponsored Organization, or an Individual?:
Contact Email:
Contact Phone:
Fiscal Sponsor Contact Name (if applicable):
Fiscal Sponsor Organization (if applicable):
Fiscal Sponsor Contact Email (if applicable):
Fiscal Sponsor Mailing Address (if applicable):
Fiscal Sponsor City, State, Zip Code (if applicable):
Individual or Organizational website address (if available):

For Individuals

Yes	No	Please check yes or no for each question below.
		Are you currently a resident of Alaska?
		Do you intend to remain a resident of Alaska for at least the next 12 months?
		Are you at least 21 years of age?
		Can you provide a W-9 and Social Security Number (SSN) or Individual Tax Identification Number (ITIN) should you be awarded a grant from the Alaska State Council on the Arts?

If you checked “no” for any of these questions, above, please contact the Alaska State Council on the Arts to discuss your eligibility.

For Organizations

What is the applicant organization’s mission or purpose statement?:
For organizations whose mission/purpose is not entirely focused on arts and culture in Alaska: briefly describe intentional artistic practice within your organization’s activity or programming over the last two years.:
For organizations/groups submitting an application with a fiscal sponsor, what is the fiscal sponsor organization’s mission or purpose statement?:

About Fiscal Sponsorship

Fiscal Sponsorship is a partnership in which a 501(c)3 nonprofit (“the fiscal sponsor”) sponsors a project so the project can access grants and tax-deductible contributions.

The Alaska State Council on the Arts recognizes that not all arts and culture groups in our state are organized nonprofit, tax exempt, 501(c)3 organizations, though are otherwise guided by arts and culture mission and purpose. This may include groups offering regular community engagement in the arts, arts learning, the transmission of cultural knowledge through the arts, and the creation of art works, over a period of time. If your group meets the eligibility guidelines for applicant organizations as defined in the Adaptation and Innovation Grant Program Guidelines, but is not a nonprofit, tax exempt, 501(c)3 organization, we encourage you to explore the possibility of partnering with a community nonprofit organization whose mission aligns with your group’s work.

Groups applying with a fiscal sponsor should include the details of your fiscal agent/sponsor, along with the your organization’s contact information. Fiscally sponsored applicants should include a Memorandum of Understanding (MOU) that describes the arrangement between your group and your fiscal sponsor, with your application. A template for creating a Fiscal Sponsor MOU template is provided on the Adaptation and Innovation Grant page on the ASCA website at <https://arts.alaska.gov/>.

Project Information

Project Title (if applicable):
Activity Dates (start-end):
Who or what is the main focus of your project, program or activity? Examples – your individual art practice, your organization’s operations, youth in your community, multiple communities in Alaska?:
List artists, culture bearers, or community arts and culture organizations who will be involved with your activity. Include the art form they practice, and their home community(ies)—if you are applying as an individual, include yourself.:
Are there any other members of your community who will participate in the activity or be positively impacted? Who?:
TOTAL GRANT REQUEST AMOUNT (up to \$2,000.00): \$

In thinking about the impact of your project or activity, do you imagine it will align with any of the following kinds of arts and culture activities identified below? Please check all that apply, or none.

It is not required that your proposal focus on these types of activity, but we are interested in how Adaptation and Innovation may be occurring in areas of long-standing interest to ASCA and Rasmuson Foundation.

<i>Check here if applicable</i>	Type of Activity
	Arts in Education (AIE) – exposure to art and artists, development of arts skills for children, youth and educators; engage communities with artists, learning in and through the arts and cultures in Alaska.
	Youth Cultural Heritage (YCH) — children and youth to engage in their own and others’ cultures; creative youth development; multi-generational transference of cultural practice as broadly defined in the arts.
	Arts Access through Harper Arts Touring Fund (HAT) —access to the arts for Alaskans in their communities (performing arts, visual arts, material culture) with emphasis on underserved, under-represented, and under-resourced communities; emphasis on access to art and artists of particular relevance to Alaskan communities, and community partnership.

Project Budget Plan

What kinds of expenses will you need to accomplish your project or activity? Check all that apply. If “Other,” please provide a label in that box. You will be asked to describe your budget plan in the project narrative.

Check here	Type of Expense	Check here	Type of Expense
	Artist Fees (individual applicants, include your own time on the project, as appropriate)		Technology and Subscription Platforms
	Other Contracted Services		Supplies and Materials
	Honoraria/stipends		Equipment (valued at less than \$5,000.00)
	Staffing Costs (payroll and benefits, extra duty contract)		Marketing and Outreach Costs
	Insurance or Licenses		Printing, Design, Publications
	General Facilities/Venue/Space Costs (mortgage, rent, utilities, etc.)		Professional Development and Training Costs
	Personal Costs (any personal costs that support an individual’s ability to make time or space for practice – example: child care)		In-state Travel and Local Transportation
	Telecommunications and Internet Services		Administrative Overhead or General Operations (not checked elsewhere)
	Postage, Freight, Shipping		Other
	Other		Other

Please respond, **briefly**, to the following questions about your budget plan. We do not require an exact budget breakdown within this plan. We recognize that a budget is a guide, and understand that Adaptation and Innovation may require change of plans. Share the best information about your plan to accomplish the project or activity for which you are seeking funds.

- Briefly describe your budget plan in relation to the types of expenses you checked above: how will you use the funds requested? While a detailed budget is not required, include description of expenses, to the extent possible based on your current information.
- A match is not required for this funding support. Describe, as appropriate, any other fund sources you might use to support your activity/project/program as proposed.

Project Narrative

On no more than two attached pages, address the following narrative questions. It is helpful to align your responses with the narrative question numbering. You are not required to restate the questions in the body of your narrative.

1. (For Individuals Only) Describe your professional and/or community art practice. Who are the audience for or participants in your work, and how are you engaged with them? Include information about the length of your practice and whether it is a part of your ongoing income. Please also note if you have previously received grant funding from the Alaska State Council on the Arts, Rasmuson Foundation or the Alaska Arts and Culture Foundation.

(For Organizations Only) Describe your organization and the arts and cultural activities it offers in your community. Who are the audience for or participants in your work, and how are you engaged with them? Please also note if you have previously received grant funding from the Alaska State Council on the Arts, Rasmuson Foundation or the Alaska Arts and Culture Foundation.

2. What is the planned activity or project? Where and when will the activity happen? Who are the artist(s), culture bearer(s) or arts and culture organization(s) involved, what will they do and why were they selected? How are they involved with the planning, and how will they be compensated for their services?

3. How will this support help you to engage with community in and through the arts and cultures?

4. How does the proposed activity represent adaptation or innovation in your practice or for your organization? Adaptation and Innovation defined for the purposes of this grant program are:

Adaptation: individuals and organizations are encouraged to adapt practice and capacities that allow for Alaskans of all ages to have safe and supportive access to and engagement with the arts and artists in our state.

Innovation: individuals and organizations are encouraged to try new ways of sharing arts practice, arts engagement, arts education, and/or arts commerce while keeping communities safe and well. This includes innovative projects and programs, innovation in operations, delivery of goods and services, connection with community, and building relationships with audiences.

5. We recognize that adaptation and Innovation can be difficult, and much will be learned. Are there any challenges you anticipate in accomplishing your proposed activity? How will you meet them, and what individual and community assets (e.g. your experience, stated community need, dedicated project partners) might you have in favor of success?

6. Attachments:

- Fiscally sponsored organizations should include a Memorandum of Understanding that defines your partnership with a fiscal sponsor/agent.
- Individuals and organizations may include up to three attachments of work samples or documentation of your work which might include images, an artist resume or statement of work, links to press or audio/video documentation (up to three minutes). If you have a website that includes this material, that may be substituted. The goal of these attachments is to help us understand your work and the proposed project/program or activity.

Certification

By signing this grant application, I certify that the information contained in this application, including attachments, is true and correct to the best of my knowledge. I am authorized to legally obligate the grant applicant.

Certification
Applicant Organization or Individual:
Authorized Signature:
Date of Signature:
Printed Name and Title (with an organization):
If not previously provided, email and phone contact: