

Munartet Project
Kodiak, Alaska
<https://www.munartet.org>



Request for Proposals (RFP) Munartet Project Evaluation Services

Introduction

The Munartet Project is seeking proposals from qualified consultants to assist in the evaluation of the Munartet Project. The Munartet Project aims to enhance teaching in and through the arts and cultures of Kodiak by providing support, community and professional development opportunities to teachers. Munartet is an Alutiiq word, which means “artists,” and this project aspires to bring out the artist within each teacher to teach in and through the arts and culture in Kodiak. The project is a partnership between the Kodiak Island Borough School District, Alutiiq Museum, Kodiak Arts Council, Kodiak College and the Alaska State Council on the Arts. The Alaska State Council on the Arts will manage this RFP through the State of Alaska.

The Munartet Project is currently in the process of developing a summative evaluation of its first 10 years. We require external evaluation support to finalize the evaluation plan, assess existing data sources, and develop and implement additional data collection tools. This RFP outlines the evaluation questions, scope of work, timeline, and submission guidelines. Learn more about the Munartet Project at the website at munartet.org.

Project Background

The Munartet Project is an initiative designed to improve teacher competence, confidence, and connection within the Kodiak community. The project offers professional development opportunities to teachers, enabling them to teach in and through the arts and cultures of Kodiak. Started in 2015, the project is approaching the 10-year mark. As a result, we are undertaking a summative evaluation to measure the impact of the project and inform ongoing sustainability. The evaluation questioning guiding us are as follows:

- Are Munartet teachers demonstrating confidence and competence to teach in and through the arts and cultures of Kodiak because of their involvement in the project?
- Are Munartet teachers participating in project activities and connecting to each other and to the community through opportunities that would not otherwise be available to them because of their involvement in the project?
- Are Munartet teachers more likely to persevere in gaining teacher certification, entering practice, and remaining in practice through early career and beyond 5 years because of their involvement with the Munartet Project? If so, how is that related to building confidence and competence to teach in and through the arts and cultures of Kodiak?
- To what extent does dosage (the amount of time spent participating in project activities) impact these outcomes?

Scope of Work

The selected evaluator will collaborate with our team to accomplish the following tasks:

- a. **Review & Refine Evaluation Questions:** Review and refine the evaluation questions as needed, ensuring they align with the project goals and objectives.
- b. **Review & Refine Evaluation Plan:** Assist with the continued development and implementation of a comprehensive evaluation plan, including data collection methods, analysis techniques, and reporting strategies.

- c. Catalogue Data: Catalog and organize existing data sources related to the evaluation questions and assess their relevance and adequacy.
- d. Develop Data Collection Tools: Develop and implement additional data collection tools as necessary. Some potential tools may include:
 - Exit survey for participants who have left the project since 2015.
 - A district-wide survey for about 250 teachers (to reflect the pre-survey we administered at the beginning of the project).
 - Interviews with approximately 10-12 individuals who have participated in the project.
- e. Conduct Data Analysis and Reporting: Analyze collected data, interpret findings, and generate a detailed report outlining the evaluation results, conclusions, and recommendations. Analyze the historical data to understand trends related to dosage; does the hypothesis that the more involved the person, the more connected, competent and confident they would be hold true?
- f. Support for rekindling and reconvening the project evaluation committee as needed.

The following deliverables are expected from the selected evaluator:

1. Revised Evaluation Questions: Finalized evaluation questions that capture the essence of the Munartet Project's impact on teacher competence, confidence, connection, and career perseverance.
2. Evaluation Plan: A comprehensive evaluation plan that outlines the data collection methods, analysis techniques, and reporting strategies to answer the evaluation questions.
3. Data Catalogue Summary: A report cataloguing and assessing existing data sources, highlighting their relevance and adequacy to answer the evaluation questions.
4. Data Collection Tools: Developed data collection tools, such as former participant survey, district-wide survey, and interview protocols.
5. Data Analysis Report: An analysis report summarizing the collected data, interpreting the findings in relation to the evaluation questions, and providing recommendations for program improvement.

Timeline and Budget

The following timeline outlines the key milestones for the evaluation project contractor selection:

- Proposal Submission Deadline: May 1, 2024
- Evaluator Selection: May 6, 2024
- Project Start: May 13, 2024
- Optional trip to Kodiak with Munartet Partners for end of year celebration: May 17, 2024

Evaluation support will continue through December 2024, when the final report is due. The proposal budget for this period of activity, including travel, should not exceed \$34,000.00.

Other Considerations

We are actively soliciting funding to continue evaluation services through September 30, 2026, and request that RFP respondents indicate their availability and interest in continuing to support project evaluation through 2026. This continuation may include coordination of focus groups, expanding the view to a statewide understanding of teacher confidence and competence to teach in and through the arts and cultures of Alaska, publication development and design, and convening.

Travel will be required to Kodiak where the project is based. One to two trips will be requested and coordinated with the project team.

Contact & Submission

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Proposals should include:

- Resume or CV of the evaluator(s).
- 1–2-page description of why you are well suited to complete this project. Share how your background, experience and skills will contribute to the project.
- Proposed budget for the scope and deliverables.

Email proposals to Laura Forbes at laura.forbes@alaska.gov by May 1, 2024. If you have any questions, please reach out. Complete Contact information provided, above.