

# Adaptation and Innovation Grant

A program of the Alaska State Council on the Arts | Grant Final Report for all Adaptation and Innovation Grantees—Schools, Individuals and Organizations

## Final Report Instructions

It is critical now to eloquently show and discuss the value that the arts and culture brings to our state, whether economic, educational, in support of community connectedness, or any other value that is inherent in the arts and culture. It is also important to share—across distance and art forms—good ideas and what our colleagues (you) are learning as you work to adapt and innovate in your practice and operations.

We will do this by sharing stories of your innovation and adaptation; let us know in this final report if you give us permission to share your final report responses in our communications and publications, including links to images, video and/or audio you share with us.

Final report narrative questions may be answered in a variety of formats including in writing, or in video (MP4) or audio recorded format (MP3), or grantees may make an appointment to interview with ASCA staff by phone. ASCA will then share out your stories and learning through our e-communications, website and social media, and by reporting to Council Trustees and partners.

This form is provided upon award of Adaptation and Innovation Grants. Adaptation and Innovation Grant Final reports are due 60 days after you have completely spent the grant funds, or no later than August 31, 2021, whichever occurs first.

A complete final report consists of the Final Report Form with Certification, a Final Report Narrative in any of the formats noted above, and attachments as appropriate.

You may either download and complete (typed or legibly handwritten) this paper final report form for submission by mail or email. This Final Report Form was included with your grant award packet, and it is also available for download on the Alaska State Council on the Arts website at <https://arts.alaska.gov/adaptation-and-innovation-grant-program>.

**Sending Mailed or Emailed Applications:** Download and submit a complete application by at least 30 days prior to the planned activity by mail, in person by appointment, or via email to: Alaska State Council on the Arts, Attn: Adaptation and Innovation Grant, 161 Klevin Street, Suite 102, Anchorage, AK 99508

-or-

Via email to [asca.grants@alaska.gov](mailto:asca.grants@alaska.gov)

## Contact, Organizational and Grant Award Information

<b>Final Report Contact Person's Name:</b>
<b>Grantee Contact Person's Name if different that the person preparing this report</b> (found on the first page of your grant award agreement):
<b>Grantee Organization Name</b> (if applicable; found on the first page of your grant award agreement):
<b>Grant Award Number</b> (found on the first page of your grant award agreement):
<b>Did you apply for and receive an Adaptation and Innovation grant award as a School, Organization, a Fiscally Sponsored Organization, or an Individual?:</b>
<b>Final Report Contact Email:</b>
<b>Final Report Contact Phone:</b>
<b>Fiscal Sponsor Contact Name (if applicable):</b>
<b>Fiscal Sponsor Organization (if applicable):</b>
<b>Fiscal Sponsor Contact Email (if applicable):</b>

## Project Information & Statistics

<b>Project Title</b> (if applicable):
<b>Brief Description of grant activity:</b>
<b>What art form/discipline(s) were a part of your grant activity?:</b>
<b>Total Number of Artists Involved</b> (if you applied for an Adaptation and Innovation grant as an individual artist or culture bearer, please include yourself):
<b>Number of Children and Youth engaged with the grant activities through the date of this report</b> (aged 18 and younger):
<b>Number of Adults engaged with the grant activities through the date of this report:</b>
<b>Number of Older Adults engaged with the grant activities through the date of this report</b> (aged 65 and older):
<b>List any other key Partners</b> (community organizations, etc.), <b>whom you worked with/are working with on the grant activity:</b>
<b>Do 50% or more of the funded activities include teaching and learning in and/or through arts and cultures of Alaskans of any age?</b> (please respond yes or no):

<b>Are 25% or more of the people benefitted by the grant activities individuals from one or more of the following populations by race/ethnicity?</b> (please note your response by checking the box to the right of all groups that apply, below):			
Asian	<input type="checkbox"/>	American Indian/Alaska Native	<input type="checkbox"/>
Black/African American	<input type="checkbox"/>	Native Hawaiian/Pacific Islander	<input type="checkbox"/>
Hispanic/Latino	<input type="checkbox"/>	White	<input type="checkbox"/>
No single group listed above makes up more than 25% of the population benefitted			<input type="checkbox"/>

<b>Do you believe that your project aligns with any of the following ideas?</b> (please note your response by checking the box to the right of all ideas that apply, below):			
<i>Creation:</i> The Portfolio of American Art is Expanded	<input type="checkbox"/>	<i>Livability:</i> American Communities are Strengthened Through the Arts	<input type="checkbox"/>
<i>Engagement:</i> Americans Throughout the Nation Experience Art	<input type="checkbox"/>	<i>Understanding:</i> Public knowledge and understanding about the contributions of the arts are enhanced.	<input type="checkbox"/>
<i>Learning:</i> Americans of All Ages Acquire Knowledge or Skills in the Arts	<input type="checkbox"/>		<input type="checkbox"/>

<b>Total Award Amount</b> (found on the first page of your grant award agreement):
<b>Total Award Funds Spent:</b>
<b>Total Cost of the Adaptation and Innovation Grant Activity:</b>

What kinds of expenses did you need to accomplish your project or activity? Check all that apply. If "Other," please provide a label in that box.

<i>Check here</i>	<b>Type of Expense</b>	<i>Check here</i>	<b>Type of Expense</b>
<input type="checkbox"/>	Artist Fees (individual applicants, include your own time on the project, as appropriate)	<input type="checkbox"/>	Technology and Subscription Platforms
<input type="checkbox"/>	Other Contracted Services	<input type="checkbox"/>	Supplies and Materials
<input type="checkbox"/>	Honoraria/stipends	<input type="checkbox"/>	Equipment (valued at less than \$5,000.00)
<input type="checkbox"/>	Staffing Costs (payroll and benefits, extra duty contract)	<input type="checkbox"/>	Marketing and Outreach Costs
<input type="checkbox"/>	Insurance or Licenses	<input type="checkbox"/>	Printing, Design, Publications
<input type="checkbox"/>	General Facilities/Venue/Space Costs (mortgage, rent, utilities, etc.)	<input type="checkbox"/>	Professional Development and Training Costs
<input type="checkbox"/>	Personal Costs (any personal costs that support an individual's ability to make time or space for practice – example: child care)	<input type="checkbox"/>	In-state Travel and Local Transportation
<input type="checkbox"/>	Telecommunications and Internet Services	<input type="checkbox"/>	Administrative Overhead or General Operations (not checked elsewhere)
<input type="checkbox"/>	Postage, Freight, Shipping	<input type="checkbox"/>	Other
<input type="checkbox"/>	Other	<input type="checkbox"/>	Other

## Final Report Narrative

On no more than two attached pages or up to 3 minutes of recorded video or audio, address the following narrative questions. It is helpful to align your responses with the narrative question numbering. You are not required to restate the questions in the body of your narrative.

- 1) Based on the kinds of expenses you noted, in the Project Information and Statistics section of this final report, describe how you used the Adaptation and Innovation Grant funds awarded. A match is not required for this funding support, but share as appropriate, any other fund sources you have used to support your activity/project/program. Include in-kind contributions of goods or services made by you or your organization, as applicable.

- 2) Share a specific example of the impact of your Adaptation and Innovation in your practice, your life, your organization, or your community's life. Have these funds positively impacted a specific individual, group or network of Alaskans? Please share a single, specific instance, example, and/or bright spot.
  
- 3) What did you learn by undertaking your Adaptation and Innovation Grant Activity? Were there unexpected benefits or challenges? What advice would you give other Alaskans as they adapt and innovate their arts and culture practices, programs and operations to meet the times we are all in?

## Final Report Attachments

Attachments are not required, but any documentation of your project, program or activity that you think would help tell the story of what you were able to do, and what you learned through the grant activity are welcome and appreciated. This might include images, web links or other documentation of your work. If you include attachments with your final report, please label them with the grant award number, and include any image or other credits you can. It is helpful if attachments are listed with your Final Report Narrative, so we can be sure to keep all your final report materials together.

In general, image files with file types .jpg, .png, .gif, .tif are all acceptable. Other file types including .doc, .docx, .pdf, .ppt, .xls and .xlsx are also acceptable. Acceptable video format is MP4 and audio format MP3 are preferred. If possible, limit audio and video file size to 1GB or less. Larger files sent via Google Folder link or Dropbox link may be acceptable, please contact the program administrator with questions about how to share files with us.

## Certification

By signing this grant final report, I certify that the information contained in this document, including attachments, is true and correct to the best of my knowledge. I am authorized to legally obligate the grant applicant.

<b>Certification</b>
Signature:
Date of Signature:
Printed Name and Title:
If not previously provided, email and phone contact:

We intend to share stories of innovation and adaptation. **Check the box, below, to the left of the statement that indicates whether you give or do not give us permission** to share your final report responses in our communications and publications, including links to images, video and/or audio you share with us.

<input type="checkbox"/>	Yes, I give my permission for ASCA to share my final report responses in your communications and publications including links to images, video and/or audio I have shared.
<input type="checkbox"/>	No, I do not give my permission for ASCA to share my final report responses in your communications and publications including links to images, video and/or audio I have shared